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| **COURSE INFORMATON** | | | | | |
| **Course Title** | *Code* | *Semester* | *L+P Hour* | *Credits* | *ECTS* |
| Administrative Law I | 231 | 3 | 3+2 | 4 | 4 |

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| **Prerequisites** |  |

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| **Language of Instruction** | Turkish http://www.ebs.sakarya.edu.tr/img/img_flags/tr.png |
| **Course Level** | Bachelor's Degree (First Cycle Programmes) |
| **Course Type** | Compulsory |
| **Course Coordinator** | Asst. Prof. Dr. Tevfik Sönmez Küçük |
| **Instructors** | Asst. Prof. Dr. Tevfik Sönmez Küçük |
| **Assistants** | Res. Assist. Duygu Kulaç |
| **Goals** | To develop the ability of expression in both oral and written form and legal judgement through the obtaining knowledge concerning administrative law. |
| **Content** | The concept of administration, the scope of administration law, its history,  spesifications and sources, the main principles in turkish administrative organization, administrative structure of Turkey, public staff, properties of administration and the types of acquisition of property. |
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| **Learning Outcomes** | **Program Learning Outcomes** | **Teaching Methods** | **Assessment Methods** |
| Participants who accomplish this course, gather the knowledge of the follwing matters in different perspectives:  To determine the main principles in administrative law, related provisions and court’s decisions, and in the light of these matters gain the ability solving problems in practice and express these problems and solutions in both oral and written form.  To use modern methods of interpretations in administrative law.  To gain the ability of designating the regime of staff concerning for the public officers and citizens. |  |  |  |
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| **Teaching Methods:** | 1: Lecture, 2: Question-Answer, 3: Discussion, 4: Case study / practical course |
| **Assessment Methods:** | A: Testing, B: Presentation C: Homework |
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| **COURSE CONTENT** | | |
| **Week** | **Topics** | **Study Materials** |
| 1 | Introduction, general principles, the concept of administration |  |
| 2 | The scope of administrative law, it’s historical development |  |
| 3 | The administration bound with law, social state, sources of administrative law |  |
| 4 | The sources of administrative law (contuined), the Characteristics of administrative law |  |
| 5 | The public corporation, the foundation of administration |  |
| 6 | The central management and local administration |  |
| 7 | MID-TERM EXAMINATION |  |
| 8 | The overview of administrative organizations, the integrity of administration |  |
| 9 | Hierarchy, administrative tutelage |  |
| 10 | The institutions of central management |  |
| 11 | The institutions of local administration |  |
| 12 | Public Staff (The main principles) |  |
| 13 | Public Staff (disciplinary law), properties of administration |  |
| 14 | The types of acquisition of property (Expropriation, Expropriation of movables) |  |

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| **RECOMMENDED SOURCES** | |
| **Textbook** | Administrative Law- Prof. Dr. Metin Günday |
| **Additional Resources** | Administrative Law- Prof. Dr. Oğuz Sancakdar |

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| **MATERIAL SHARING** | |
| **Documents** |  |
| **Assignments** |  |
| **Exams** |  |

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| **ASSESSMENT** | | |
| **IN-TERM STUDIES** | **NUMBER** | **PERCENTAGE** |
| Mid-terms | 1 | 100 |
| **Total** |  | **100** |
| **CONTRIBUTION OF FINAL EXAMINATION TO OVERALL GRADE** |  | 60 |
| **CONTRIBUTION OF IN-TERM STUDIES TO OVERALL GRADE** |  | 40 |
| **Total** |  | **100** |

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| **COURSE CATEGORY** | Expertise/Field Courses |

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| **COURSE'S CONTRIBUTION TO PROGRAM** | | | | | | | | | | | | | |
| No | Program Learning Outcomes | | | | | | | Contribution | | | | | |
| 1 | 2 | 3 | 4 | 5 |  |
| 1 Ability to comprehend, solve, and to attain analytical and critical thought processes. |  | | | | | | |  |  |  |  |  |  |
| 2 Within the ambit of lifelong learning, to direct continuous renewal and cultivation of knowledge attained in the field of law |  | | | | | | |  |  |  |  |  |  |
| 3 To master legal resources and legal precedents; to be able to conduct comparative legal analyses in national and international legal arenas |  |  |  |  |  |  |
| 4 To improve settlement options; to implement creative and innovative solutions |  | | | | | | |  |  |  |  |  |  |
| 5 To be equipped with comprehensive and comparative knowledge gained through the study of law, enabling the transfer of this knowledge into the social and economic fields. To attain analytical thinking between cross disciplines |  | | | | | | |  |  |  |  |  |  |
| 6 To attain the ability to comprehend and solve legal problems pertaining to global economy |  | | | | | | |  |  |  |  |  |  |
| 7 To obtain knowledge of current legal subjects, through the aid of the English language |  | | | | | | |  |  |  |  |  |  |
| 8 To be able to utilize proficiency at an intermediate level foreign language |  | | | | | | |  |  |  |  |  |  |
| 9 To attain professional and scientific ethical tenants in the field of law, as well as in society at large |  | | | | | | |  |  |  |  |  |  |
| 10 To attain the ability to write, speak and listen effectively, in the field of law |  | | | | | | |  |  |  |  |  |  |
| 11 To be open-minded, to be tolerant of different ideas, to be constructive, to have self-confidence, and to be responsible both during individual studies and/or during team studies. To work effectively and efficiently |  | | | | | | |  |  |  |  |  |  |

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| **ECTS ALLOCATED BASED ON STUDENT WORKLOAD BY THE COURSE DESCRIPTION** | | | |
| Activities | Quantity | Duration (Hour) | Total Workload (Hour) |
| Course Duration (Including the exam week: 14x Total course hours) | 14 | 5 | 70 |
| Hours for off-the-classroom study (Pre-study, practice) | 14 | 2 | 28 |
| Mid-terms | 1 | 2 | 2 |
| Final examination | 1 | 3 | 3 |
| **Total Work Load** |  |  | 103 |
| **Total Work Load / 25 (h)** |  |  | 4,12 |
| **ECTS Credit of the Course** |  |  | 4 |